



Job vacancy

Tenant Involvement Officer Manchester Office

Would you like to work for an organisation that has been providing homes for people with a learning disability and autistic people for the last 25 years and is rated V2 G1 from the Regulator of Social Housing?

Do you have the drive to make a difference and work for an organisation which makes a real difference to the lives of people with a learning disability and autistic people?

Do you want to be a part of a team which offers exciting and challenging opportunities for you to develop your finance skills and experience?

If the answers are yes, then this could be the role for you.

£37,830

**Full Time (35 hours)
Manchester Office**

Golden Lane Housing



0300 003 7007
Golden Lane Housing
Parkway Four
ParkwayBusinessCentre
Princess Road
Manchester
M14 7HR

We encourage interested applicants to submit their applications by the 8th October 2024. However please note we reserve the right to close earlier than the date advertised.

Contact us at:



people@glh.org.uk



For more information please visit:

www.glh.org.uk



Job advert



Golden Lane Housing

We believe in a world where everyone with a learning disability and autistic people have opportunities to access good quality housing that meets their needs, and we want to continue to make an immense impact on the lives of our tenants. Our impressive national portfolio currently provides homes to over 2,500 people and we have big plans to do more as part of our brilliant growth trajectory.

Our people are at the forefront of delivering our ambitious plans and you will play a key role in helping us achieve our objectives to make a positive difference to the lives of so many people.

We are focused on creating a workplace that's inclusive and diverse, we pride ourselves on being a caring, listening, honest organisation, where everyone can be their best and that's why we're a Mental Health Gold champion, a member of Includability and Disability Confident employer.

As an equal opportunities' employer, we strongly uphold the commitment to treating everyone with fairness and respect and therefore encourage suitably qualified applicants from a wide range of backgrounds to apply.

About the role

The role holder will coordinate the implementation of Golden Lane Housing tenant involvement plan across all service areas. Will develop relationships with other agencies and groups, which will compliment, add value to and empower GLH tenants in the delivery of excellent customer engagement, will proactively work with GLH Trustees, staff, stakeholders, and tenants to develop and advance GLH's approach to customer involvement and ensure the delivery of an excellent customer involvement model.

**Golden Lane
Housing**

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www.glh.org.uk





Job advert



Golden Lane Housing

To be considered for this role we expect that applicants will have the following;

- **CIH National Certificate in Housing – Tenant participation pathway**
- **Extensive travel and overnight stays are required so flexibility and a full UK driving license are essential**
- **Experience of working with people with learning disabilities and or vulnerable people**
- **Experience of training and facilitation**
- **IT skills- Word, Excel, Micro soft Publisher**
- **Data management and reporting skills**
- **Good project management skills**
- **Ability to work collaboratively with a wide range of groups and people.**
- **Ability to work alone, using own initiative.**
- **Great communication skills verbal written and social media.**
- **Ability to tailor communication methods to people with a learning disability.**
- **Excellent organisational skills, can prioritise tasks and meet deadlines**

Please note that we are not able to offer visa sponsorship for this position. Only applicants who have the legal right to work in the United Kingdom without sponsorship will be considered.

To apply, please send a CV and covering letter outlining your experience, knowledge and skills relevant to the role, tell us a story about yourself and how you feel that you can meet the requirements of the role.



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